

Jesus House Multimedia


VIDEO STORYBOARD



CLIENT / DEPARTMENT	PHONE		REQUEST DATE	
	FAX		GO-LIVE DATE	
	MOBILE			
	EMAIL			
CONTACT PERSON			IDEAL DURATION (HH:MM:SS)	
PROJECT DESCRIPTION			DELIVERY FORMAT	
			DVD, Web Stream, Video File, etc.	

INSTRUCTIONS
0. Please make sure you complete the above section entirely and accurately.
1. Please provide a shot title in all cases, and as much detail as possible in the 'detailed script' box.
2. Please supply storyboard sketches only if you can. If not, don't worry.
3. Please use the comments box to describe any particular preferences not otherwise captured.
4. Please make sure you spell all text captions accurately.
5. Please give details of music suggestions including artist, album, track, copyright info, etc.
6. Please supply all preferred music files (preferable MP3 format) if you have them.
7. Please supply all still images where appropriate or where needed to replace video footage where missing.
8. Please provide timing information for each shot only if you have them. If not, don't worry.
9. Please use the format prescribed above to indicate the proposed duration for the entire video.

Please find below a **sample to guide you** in completing this storyboard:

SHOT TITLE	Shot Length:	7 (secs)	Time In:	00:15:07	Time Out:	00:22:07
Opening Scene (from outer space)	DETAILED SCRIPT					
SHOT SKETCH						
Please sketch the shot you plan here:	Please write your script here opposite the shot you plan:					
	Video starts with black screen and silence for about 1 second. Then music. Sudden flash of light, a globe appears in space. Zoom into globe, through atmosphere all the way to Brent Cross. Jesus House building appears. Various scenes from the church: worship, congregation, children, buses, traffic, smiles, café, bookshop, etc. Logo and strap line animate onto screen.					
ON-SCREEN TEXT CAPTIONS	MUSIC and/or VOICEOVER			COMMENTS		
In Pursuit of God, Discovering Purpose, Maximising Potential! <i>(Synchronised with voiceover)</i>	Music: Handel's Messiah – Hallelujah Chorus (Instrumental) Voice: This is Jesus House for all the nations! In Pursuit of God, Discovering Purpose, Maximising Potential!			Video should be fast paced at this point please.		

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